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|  |   PREFEITURA DO MUNICÍPIO DE LAGES |

**JUSTIFICATIVA DA AUSÊNCIA DE MARCAÇÃO PONTO**

SERVIDOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MATRÍCULA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATA DA OCORRÊNCIA: \_\_\_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_ HORÁRIO DA OCORRÊNCIA: \_\_\_\_: \_\_\_\_

O SERVIDOR FOI AUTORIZADO A: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SETOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ( ) PERMUTAR HORÁRIO DE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PARA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. ( ) PERMUTAR DIA DE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PARA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. ( ) VIAGEM A TRABALHO COM SAÍDA DIA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E HORA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 LOCAL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CHEGADA DIA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E HORA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. ( ) COMPENSAR DIA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. ( ) ABONO: DIA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. ( ) OBS.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LAGES: \_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Assinatura do Servidor Resp. do Setor (Ass. E Carimbo)

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|  |   PREFEITURA DO MUNICÍPIO DE LAGES |

**JUSTIFICATIVA DA AUSÊNCIA DE MARCAÇÃO PONTO**

SERVIDOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MATRÍCULA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATA DA OCORRÊNCIA: \_\_\_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_ HORÁRIO DA OCORRÊNCIA: \_\_\_\_: \_\_\_\_

O SERVIDOR FOI AUTORIZADO A: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SETOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ( ) PERMUTAR HORÁRIO DE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PARA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. ( ) PERMUTAR DIA DE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PARA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. ( ) VIAGEM A TRABALHO COM SAÍDA DIA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E HORA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 LOCAL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CHEGADA DIA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E HORA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. ( ) COMPENSAR DIA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. ( ) ABONO: DIA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. ( ) OBS.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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LAGES: \_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Assinatura do Servidor Resp. do Setor (Ass. E Carimbo)